

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, November 2, 2020

2:00 pm

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Monday, October 19, 2020.
 - Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:

The claims from October 21, 2020 through November 2, 2020 were recommended for approval without exception.

 - Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:

The payroll from October 30, 2020 was recommended for approval without exception.

 - Commissioner Byers moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.
- V. **RESOLUTION 2020-29-CM**

Providing for Reimbursement of Public Health and Public Safety Payroll Costs with CARES Act Funding.

Auditor Plantenga stated that this Resolution is to enact the use of an alternative accounting method regarding how the CARES Act reimbursements are handled. The monies received from the salary reimbursement will all be deposited into the 8900 Fund, and then a claim will be written to take the lump sum and put it in the General Fund (1000) instead of reimbursing the funds from which the expenses incurred. All salaries reimbursed are General Fund expenses.

 - Commissioner Murtaugh moved to approve RES 2020-29-CM as presented by signing the Resolution, second by Commissioner Byers. Motion carried.
- VI. **AREA PLAN** – Sallie Fahey
 1. **ORDINANCE 2020-18-CM**, to rezone 16.77 acres of land for a single-family subdivision of approximately 38 lots (Oak Ridge Subdivision, Section 2) owned by Tippecanoe Development LLC. This property is located on the west side of CR 75 E, between CR 500 & 600 N, Tippecanoe 29 (SE) 24-4.
 - Commissioner Byers moved to consider ORDINANCE 2020-18-CM, second by Commissioner Murtaugh.

Attorney Dan Teder, representing the petitioner, stated that favorable staff report and a unanimous yes vote from the Area Plan Commission. The existing subdivision was started in 2007 for 104 single-family lots, and all but 18 have been sold or built on. The petitioner is ready to begin Phase 2 development, and all the lots in the division exceed R1 standards. These lots will not have individual access to CR 75; the access will all come off the main access, which is already present.

President Brown called for the vote:

- Auditor Plantenga recorded the vote:

Commissioner Brown	Y
Commissioner Murtaugh	Y
Commissioner Byers	Y

Ordinance 2020-18-CM passed with a vote of 3-0.

2. ORDINANCE 2020-19-CM, UZO AMENDMENT #98 DISCOVERY PARK DISTRICT OVERLAY

This amendment would change UZO Sections 1,2,3, and 7 and add a new section 7-3, which would create the Discovery Park District Form-Based Overlay.

- Commissioner Murtaugh moved to consider ORDINANCE 2020-19-CM, second by Commissioner Byers.

Area Plan Director Sallie Fahey presented the changes made in the UZO Amendment #98.

The changes to section 1 of the UZO added the definitions for Urban Agriculture, Urban Pilot Manufacturing, Micro Production of Alcoholic Beverages, Specialty Food Production, and Monument Sign. Additional changes to section 1 included expanding the definition of Gateway Sign and deleting the definition of Community Garden.

The changes to section 2 included amending the intent of CB zoning, which applies to the City of Lafayette and does not apply in towns.

The changes to section 3 amend the use table defining what zones apply to the businesses described in section 1. The CBW zone listed in this section applies only to West Lafayette.

The changes to section 7 include deleting references to community gardens and adds in 7-3, which creates the Discovery Park District Form-Based Overlay. Section 7-3 applies to West Lafayette only.

Commissioner Murtaugh asked if the form-based overlay covered the residential area, and Director Fahey advised that it did not and that this overlay only goes to Airport Road on the Southside of State Street

President Brown called for the vote:

- Auditor Plantenga recorded the vote:

Commissioner Murtaugh	Y
Commissioner Byers	Y
Commissioner Brown	Y

Ordinance 2020-19-CM passed with a vote of 3-0.

VII. HIGHWAY – Mike Spencer presented and recommended:

- A. Awarding Dump Truck Bid to M & K Truck Center for three Mack Tandem Axle Dump Trucks, in the amount of \$671,390.73.

- Commissioner Murtaugh moved to approve awarding the bid as presented, second by Commissioner Byers. Motion carried.

B. Warranty Deed with Fairfield Builders Supply Corp for Parcel 2 and 2A on the Bridge #32 Project, in the amount of \$25,350 for Parcel 2 and \$124,900 for Parcel 2A.

- Commissioner Byers moved to approve the deed as submitted, second by Commissioner Murtaugh. Motion carried.

C. Continuation Certificate with Hack Excavating Inc. in the amount of \$5,000 for work in all County rights-of-way.

- Commissioner Murtaugh moved to approve the deed as submitted, second by Commissioner Byers. Motion carried.

VIII. PROSECUTOR – Jason Biss presented and recommended:

A Professional Services Agreement with Kathryn Redd, for the 2021 PSN Anti-Gang Crime Director services, in the amount of \$65,000. Kathryn is the Director of the Project Safe Neighborhood, and this position will be paid from the Pre-trial Diversion Fund 2560.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

IX. CHANGE ORDERS- Tom Murtaugh presented and recommended:

1. Tippecanoe County Courthouse Renovation:

Change order #3 with Quality Plumbing & Heating to complete Insulation repairs as requested, for an increase of \$1,246.

- Commissioner Murtaugh moved to approve the change order as presented, second by Commissioner Byers. Motion carried.

2. Tippecanoe County Central Offices:

Change order #1 with Big Ben Builders Inc to make a handicap accessible entrance on the lower level of the building, for a total increase of \$15,243.

- Commissioner Murtaugh moved to approve the change order as presented, second by Commissioner Byers. Motion carried.

X. GRANTS – Sharon Hutchison presented and recommended:

Permission to Apply for Grants:

A. For Circuit Court from Indiana Supreme Court for \$75,000 to administer the Adult Guardianship Office Volunteer Advocates for Seniors or Incapacitated Adults (VASIA) program. This will supplement Wabash Center's Guardianship services and the MOU with Judge Persin in the Circuit Court.

- Commissioner Byers moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.

B. For CASA for the 2021 CASA for Kids Fund Grant to support a regular part-time Staff Advocate Outreach Coordinator position in the amount of \$38,000. These will be non-reverting funds that will continue to support this position along with benefits thru the next year and will be a continuation of the current grant.

- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Commissioner Byers. Motion carried.

C. The Indiana State Department of Health withdrew their grant proposal for CARES Act funding in the amount of \$316,234 that was to cover IT-related needs for the Health Department. No action is needed per Attorney Masson.

Permission to Accept Grants funds:

- A. For EMA/APC from the Indiana Department of Homeland Security, in the amount of \$19,457, to cover work towards the Pre-Disaster Mitigation Plan that is in the process of being updated for 2021. There is a 25% match from the County for this grant.
 - Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.
- B. For TEMA from Indiana Department of Homeland Security, in the amount of \$55,000, for the 2020 EMPG Salary Reimbursement Grant. This will cover a portion of the salaries for the EMA Director, Deputy Director, and Administrative Assistant. The match from the County would be the benefits and the remaining amount of the salaries for these positions.
 - Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.
- C. For Surveyor from Duke Energy, in the amount of \$4,410, to help fund the 2021 WOW program educating sixth graders from Tippecanoe County to be better stewards of the Wabash River in partnership with TCPWQ.
 - Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

MOU/Contract:

An MOU between Tippecanoe County and OCRA for, the Four-Factor Analysis and Language Access Plan for Limited English Proficiency persons pertaining to the Phase 2 CDBG COVID Funding. The original Analysis and Language Access Plan was adopted in 2018, and the wording on this document needed updating.

- Commissioner Murtaugh moved to approve the MOU as presented, second by Commissioner Byers. Motion carried.

XI. UNFINISHED/NEW BUSINESS

Shirley Mennen, HR Director, presented the Anthem Renewal Contract for 2021 County Insurance. She advised that the premiums were not changing and have not changed since 2016. The only change listed is a \$2 increase to admin fees.

- Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.

XII. VILLA APPLICATIONS

Application for Admission to Tippecanoe Villa from Marshall Shattuck & James Jones.

- Commissioner Murtaugh moved to approve the applications as presented, second by Commissioner Byers. Motion carried.

XIII. REPORTS ON FILE

- Tippecanoe County Park Board
- Crystal Creek Boarding Kennel

XIV. PUBLIC COMMENT

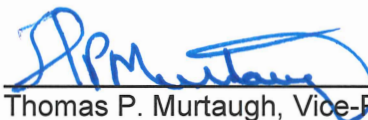
Dave Byers welcomed the Girl Scouts Troop attending the Commissioners meeting.

Commissioner Murtaugh moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



Tracy A. Brown, President



Thomas P. Murtaugh, Vice-President



David S. Byers, Member

ATTEST:



Robert A Plantenga, Auditor 11/16/2020

Minutes prepared by Jennifer Wafford, Recording Secretary

